

DENTAL DISPATCH

News and information for network providers

UniCare is becoming Wellpoint

In 2024, you will begin to see Wellpoint as we gradually phase out the UniCare name.

For you and your patients, our priority is to make this a simple, seamless transition, so patients can continue to use the same dentist they do today:



- Your *Dentist Provider Agreement* will remain in force.
- If you are currently contracted as an in-network provider under UniCare, there will be no immediate change to the way you care for our members or bill for your services.
- All provider communications will be represented as Wellpoint, including welcome letters and newsletters.
- Your patients' plan, coverage, and ID card numbers are not changing.

We will still offer the same high-quality, affordable health benefits. We will continue to offer the same programs and services to help your patients take care of their overall health and well-being.

Using CAQH ProView for credentialing and re-credentialing

The Dental Credentialing department uses CAQH ProView for providers who have a complete and current CAQH profile.

To help streamline our processing, ensure you submit your CAQH ID for new provider credentialing or re-credentialing. Ensure the following:

- Your CAQH ProView profile is fully complete and approved through CAQH ProView
- You've re-attested to the completeness and accuracy of your CAQH Profile within at least the last 120 calendar days
- Your profile includes your current professional liability/medical malpractice insurance information
- Your profile includes at least the last five years of employment history
- You've authorized UniCare and its affiliates to access your profile on CAQH ProView

For more information about using CAQH ProView, review the article on our website at unicare.com/ms/dentalproviders/home.html > Communications > CAQH ProView.

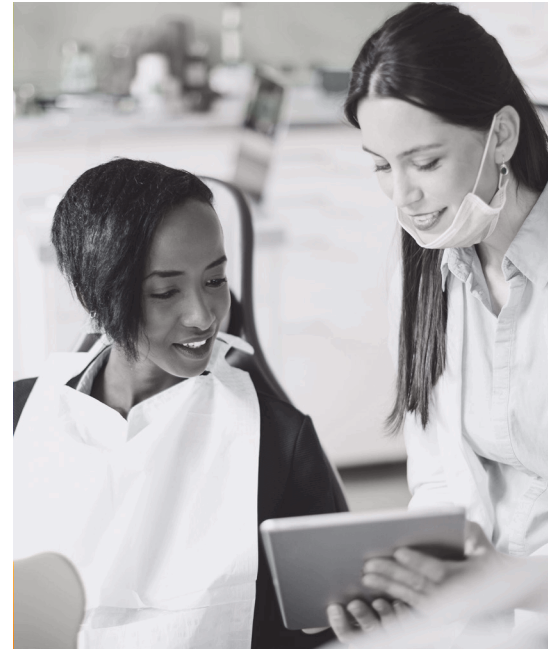
ADA guide for locum tenens

Is your office needing to temporarily add a dentist to help with patients?

Locum tenens is a person who temporarily fulfills the duties of another (such as when someone is out, like on medical leave or vacation, or when the practice is short-staffed).

The new American Dental Association (ADA) *Locum Tenens and Dentistry* guide discusses when to hire a locum tenens dentist, when and how to notify dental plans, how billing works in a locum tenens arrangement, and more.

To learn more about locum tenens, visit the American Dental Association website at ada.org.



CDT 2024 updates

This serves as notification by UniCare that we posted *2024 Code on Dental Procedures and Nomenclature (CDT Code)* to our website.

To view the latest Current Dental Terminology (CDT) 2024 updates, and continued annual updates, visit our website at unicare.com/ms/dentalproviders/home.html. Under **Communications**, select *CDT Updates (effective 01/01/2024)*.

If you have questions or would like to request a full listing of the claims processing guidelines, call Dental Network Professional Services at **866-947-9398**.

You will use the new CDT dental codes effective January 1, 2024. The new CDT 2024 code book includes dental procedure codes and revisions to procedure code nomenclatures or descriptors.

To order the new 2024 CDT code book, contact the American Dental Association Member Service Center at **800-947-4746** or visit catalog.ada.org/.



Consolidated Appropriations Act (CAA) provider directory federal mandate — effective January 1, 2022

As required by the *Consolidated Appropriations Act (CAA)* and several state laws, we must ensure our provider directories are accurate. Your patients — our members — need the most up to date information to reach you.

Please keep us informed of any changes impacting you or your office, especially those changes impacting the directory. We will reach out to our contracted providers partners as required by federal and state laws to verify contact information.

As a contracted provider, you must respond to the notification by providing updated contact information. We appreciate your due diligence in keeping us informed of any changes impacting you or your office.

Working together, we can ensure your patients — our members — can reach you quickly while we meet our compliance obligations.

Misrouted PHI

Dental providers and facilities are required to review all members' information received from UniCare to ensure no misrouted protected health information (PHI) is included. Misrouted PHI includes information about members that a provider or facility is not currently treating. PHI can be misrouted to providers and facilities by mail, fax, email, or electronic remittance.

Dental providers and facilities are required to immediately destroy any misrouted PHI or safeguard the PHI for as long as it is retained. In no event are providers or facilities permitted to misuse or re-disclose misrouted PHI. If providers or facilities cannot destroy or safeguard misrouted PHI, providers and facilities must contact Customer Service or call the number listed on the documentation received to report receipt of misrouted PHI.

Dental providers and facilities should review claims and documents carefully before submitting for payment to ensure that the member ID and name listed on the claim is accurate. Taking these additional steps will help eliminate explanation of benefits being sent to the wrong member and prevent *HIPAA* violations.

Quick Reference Guide

If you need help with...	Prime and Complete	All other dental products
Paper claims address	Review the back of the member's ID card to determine the appropriate dental claims mailing address (address varies by group). In the absence of an address, call the number on back of the ID card for instructions on where to submit the claim.	Review the back of the member's ID card to determine the appropriate dental claims mailing address (address varies by group). In the absence of an address, call the number on back of the ID card for instructions on where to submit the claim.
Electronic claims	Follow current process or contact your clearinghouse.	Follow current process or contact your clearinghouse.
Customer service numbers	See back of patient's ID card.	800-627-0004
Grievance/appeals Note: Sending to a PO Box different than the following may result in a delay in your appeal.	Attn: Dental Claims Appeals and Grievances P.O. Box 1122 Minneapolis, MN 55440	Appeals: First Level Appeals Review P.O. Box 659471 San Antonio, TX 78265
Professional services	866-947-9398	866-947-9398
Language Assistance Program	See back of patient's ID card	800-627-0004

Have a data update request for your Professional Service team?



What to know:

- Each request receives a unique case ID to help us track your request.
- When calling our team, referencing any known case IDs can help us retrieve your request.



unicare.com/ms/dentalproviders/home.html

For self-funded plans, claims are administered by UniCare Life & Health Insurance Company. Insurance coverage is provided by UniCare Life & Health Insurance Company.

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